

## position summary

In this full-time, exempt position, the Air Permitting Analyst will complete air permit applications, dispersion modeling, and compliance tasks for clients. This position requires technical knowledge of federal, state, and local permitting regulations to support biofuel plants, oil and gas pipelines, and various industrial facilities.



## responsibilities

The following responsibilities are general duties that an employee in this position may be required to perform.

The actual duties required of this position will vary. The Air Permitting Analyst is responsible for the following:

- Under the direction of a Project Manager, task manage all facets of permitting services to all sectors: focusing primarily on air quality but may also include water, waste and safety (PSM/RMP)
- Task management of quick-turnaround projects from proposal to product deliverable.
- Coordination and support of projects that may include FERC Certificate applications, EAs, and EISs.
- Assistance with supervision of stack testing subcontractors, managing task due dates and technical deliverable development.
- Works closely with Project Managers to ensure client satisfaction and maintaining Merjent's reputation for excellence.

## qualifications and experience

The successful candidate will have the following qualifications and experience:

- B.S. in environmental science, environmental engineering/management, biology, or closely related science.
- Minimum of 3 years of consulting/energy industry experience working in environmental permitting and reporting, including air quality.
- Experience task managing while producing high quality results.
- Strong technical writing and oral communication skills with excellent attention to detail.
- Effective communication skills with internal team, sub-consultants, and government agency representatives.
- Strong project management, problem-solving, and analytical skills.
- Ability to effectively manage multiple, fast-paced projects, budgets, and meet deadlines.
- Ability to read, analyze, and interpret business contracts, government regulations, technical procedures, construction drawings, and industrial processes.
- Ability to adapt quickly and work well under deadlines.
- Experience/knowledge of other programs such as water, waste and safety (PSM/RMP) a plus.

## working conditions

- Office environment. This position is based out of Merjent's Minneapolis office.
- Ability to travel nationally as necessary 10-20% of time.

Candidates interested in applying should submit a cover letter and resume to [careers@merjent.com](mailto:careers@merjent.com).

Merjent, Inc. will consider all applications without regard to race, marital status, sex, age, color, religion, national origin, veteran status, disability or any other characteristic protected by law.